



**Department of Catholic Schools**  
*Archdiocese of San Antonio*  
 2718 W. Woodlawn Ave  
 San Antonio, Texas 78228  
[www.sacatholicschools.org](http://www.sacatholicschools.org)

**MEDICATION PERMISSION REQUEST FORM**

Please fax form to \_\_\_\_\_ at fax number \_\_\_\_\_  
 (School Name)

According to the policies of the Archdiocese of San Antonio, students are not allowed to carry any medication on their person. (An exception may be allowed if, by physician direction, a student requires diabetic or rescue medication.) The principal designates a responsible person to supervise the storing and administration of medications at school. Medication may be administered by non-medical personnel. The school will be held harmless for adverse drug reactions and side effects of properly administered medication. The following steps must be taken before a student is allowed to take medication at school:

1. The prescribing health care provider (*either a licensed Physician, Dentist, Physician Assistant or Nurse Practitioner*) must complete this form so that medication may be given by school personnel.
2. **Parent/guardian** must present this completed consent form to the school
3. **Parent/guardian** must bring the medication in the original prescription bottle, properly labeled by a registered pharmacist as prescribed by law. If bringing a prescribed over-the counter, must be accompanied by prescription and in original, unopened container labeled with the student's name.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ School: \_\_\_\_\_

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**TO BE COMPLETED BY HEALTH CARE PROVIDER**

Medication #1	Name	Strength	Dose	Route	Time (at school)	Duration
Medication #2	Name	Strength	Dose	Route	Time (at school)	Duration
Medication #3	Name	Strength	Dose	Route	Time (at school)	Duration

Allergies: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

Printed Name of Health Care Provider (MD/DO/PA/NP/DSS/DMD): \_\_\_\_\_

Signature of Health Care Provider: \_\_\_\_\_ Date: \_\_\_\_\_

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**TO BE COMPLETED BY PARENT**

I, \_\_\_\_\_, request that my child be given the above medication as directed. The school and its employees will be held harmless for adverse drug reactions and side effects of properly administered medication.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_